

# International School of Broward

## BOARD MEETING

May 21, 2024  
6:30 P.M. – 7:30 P.M.

### Directors

Josephine Barbot \*  
Christ-Ann Magloire \*  
Lorraine Tracey \*  
Yvan Baumeige

\* member in attendance

## Board Minutes

- I. **CALL TO ORDER** - Meeting called to order by L. Tracey at 6:15pm
- II. **ITEMS FOR BOARD ACTION**
  - a. Approval of Minutes - minutes approved from February 29, 2024
  - b. Approval of Agenda
  - c. Board Policy Updates and Approvals – updates will be reviewed and indicated in the Board Policy Manual.
  - d. Name change – International School of Broward – RISE Academy International
  - e. Board Training – One member (Barbot) training refreshed. Y. Baumeige will retire search for new Board member to replace him.
- III. **CHAIR'S REMARKS - Lorraine Tracey**
- IV. **FINANCIAL REPORT**
  - a. Quarterly and Monthly financials
  - b. ESSER III and CAP Grant – E3 submissions ongoing. CAP Grant awarded.
  - c. Capital Outlay – Capital Outlay funds decreased due to the enrolment drop.
  - d. Adjusted budget – submitted in March (review)
  - e. Enrollment Projection for 2024-25 submitted and reflects conservative numbers 106.
  - f. Preparation of new budget will be reviewed at June meeting.
- V. **SCHOOL UPDATE**
  - a. School Improvement Plan – End of year Summary (2023-2024)
  - b. UniSig Grant Curriculum and Programs Updates – (2023-2024)
  - c. Enrollment Update – Enrollment Professor and other initiatives helping to recruit through social media and drive traffic to website.
  - d. College Fair – major success with Colleges and Universities attending or sending info.
  - f. Graduation Date set for June 5th, Scholarship announcements, etc.
- VI. **OTHER BUSINESS/MISCELLANEOUS**
  - a. Facility Updates – New lease July 2024, Agreement/Request for decrease in rent due to enrollment and no use of Annex (portables)
  - b. Open House – onsite May 29<sup>th</sup> (facility touchups,
  - c. Next Meeting Date: June 26, 2024
  - d. Website update – new website launched 5/19/24.
- VII. **PUBLIC INPUT** - none at this time
- VIII. **ADJOURNMENT**- Meeting adjourned at 7:20pm



